

**LONDON BOROUGH OF TOWER HAMLETS**

**MINUTES OF THE TOWER HAMLETS HEALTH AND WELLBEING BOARD**

**HELD AT 5.35 P.M. ON TUESDAY, 18 OCTOBER 2016**

**MP702, 7TH FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE CRESCENT,  
LONDON E14 2BG.**

**Members Present:**

Councillor Amy Whitelock Gibbs (Chair)	Cabinet Member for Health and Adult Services
Dr Sam Everington (Vice-Chair)	Chair of Tower Hamlets Clinical Commissioning Group
Councillor Rachael Saunders (Member)	Deputy Mayor and Cabinet Member for Education & Children's Services
Councillor David Edgar (Member)	Cabinet Member for Resources
Councillor Sirajul Islam (Member)	Statutory Deputy Mayor and Cabinet Member for Housing Management & Performance
Councillor Danny Hassell (Member)	Non-Executive Majority Group Councillor
Dr Somen Banerjee (Member)	Director of Public Health
Debbie Jones (Member)	Corporate Director, Children's Services
Denise Radley (Member)	Director of Adults' Services
Jane Ball	Tower Hamlets Housing Forum
Simon Hall (Member)	Acting Chief Officer, NHS Tower Hamlets Clinical Commissioning Group

**Co-opted Members Present:**

Dr Ian Basnett	Public Health Director, Barts Health NHS Trust
Dr Navina Evans	East London and the Foundation Trust
Jane Ball	Tower Hamlets Housing Forum
Jackie Sullivan	Barts Health NHS
Sue Williams	Borough Commander
John Gillespie	Tower Hamlets Community Voluntary Sector, Health and Wellbeing Representative
Dr Victoria Tzortziou Brown	Chair of Complex Adult Working Group (CCG Board)
David Burbidge	Representing Tower Hamlets Healthwatch

**Other Councillors Present:**

**Apologies:**

Jane Milligan	Chief Officer, Tower Hamlets Clinical Commissioning Group
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Councillor Abdul Asad

Independent Group – Largest Minority  
Group on the Council

**Others Present:**

Sue Hogarth  
Megan Hill

Tower Hamlets Together  
City University

**Officers in Attendance:**

Karen Badgery

Children's Commissioning Manager,  
Children's Directorate

Monawara Bakht

Senior Strategy, Policy and Performance  
Officer, Children's and Adults Services

Emily Fieran-Reed

Service Manager, Community Cohesion,  
Engagement and Commissioning,  
Corporate Strategy and Equality

Carrie Kilpatrick

Deputy Director for Mental Health and  
Joint Commissioning

Chris Lovitt  
Tim Madelin

Associate Director of Public Health  
Senior Public Health Strategist, Adults'  
Services

Lisa Pottinger

Head of Sport & Physical Activity –  
representing Shazia Hussain

Christabel Shawcross  
Sarah Williams

Safeguarding Adults Board Chair LBTH  
Team Leader Social Care, Legal  
Services, Law Probity & Governance

Farhana Zia

Committee Services Officer

**1. STANDING ITEMS OF BUSINESS**

**2. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Chair, Cllr Amy Whitelock-Gibbs welcomed everyone to the Health and Wellbeing Board. In particular she was pleased the Borough Commander for Tower Hamlets Metropolitan Police – Sue Williams was able to attend as a new member of the Board.

She asked everyone to introduce themselves and moved to the business of the meeting.

Apologies were received from Cllr Abdul Asad, Independent Group – Largest Minority Group representative on the Health and Wellbeing Board, Esther Trenchard-Mabere, Associate Director of Public Health and Shazia Hussain, Service Head, Culture, Leisure and Learning Directorate.

**2.1 Minutes of the Previous Meeting and Matters Arising**

The minutes from the Board meeting of 9<sup>th</sup> August 2016 were agreed and approved as an accurate record of the meeting.

**Matters Arising**

Dr Somen Banerjee updated Board Members with regard to the 'Stepping up to the Place' workshop that had taken place in early October. He also stated that a workshop on Board development would be held at the end of January or early February.

In addition at the next meeting in December there will be a closed session to discuss the practical implementation of the Health and Wellbeing Strategy – this will be for an hour following the open meeting.

**3. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS**

No Member of the Board declared any Discloseable Pecuniary interests, in reference to the agenda items.

**4. COMMUNITY SAFETY PARTNERSHIP - DEVELOPING A WORKING RELATIONSHIP WITH HWBB**

The Borough Commander Sue Williams introduced this item stating there are parallels between the Community Safety Partnership Board (CSP) and the Health and Wellbeing Board and she would welcome closer partnership working between the two Boards.

The action plan set out the priorities of the Community Safety Partnership Board with a focus on gangs and serious youth violence, anti-social behaviour, drugs and alcohol and violence against women and girls. Sue said much of the behaviours displayed which led to offences were driven by substance misuse and Police officers were dealing with very vulnerable people.

She recommended there should be cross representation on both boards.

Chris Lovitt, Associate Director of Public Health referred Members to pages 18-19 of the agenda pack and said the table mapped out the joint areas of interest and how a strengthened, joint partnership with aligned priorities could assist in tackling the common issues faced by crime and health agencies.

Board Members made the following comments.

- Senior officer representation was on both Boards with the Director for Adult Services and Director for Children's Services being members. The Director of Adults, Denise Radley stated she was also a Member of the Drug and Alcohol Action Team Board (DAAT)
- The Community Safety Partnership is seeking representation from Health (i.e. the NHS/CCG)?
- Proposed that Tower Hamlets Together partnership would be an important link as this represents the key NHS partners (Barts Health, ELFT and the Primary Care Group)

- Have data sharing protocols been updated? Response – Protocols require updating.
- What prevention work has been done with regard to drug and alcohol? Response – a new Drug and Alcohol strategy has already been to the Health and Wellbeing Board – 21<sup>st</sup> June 2016 and subsequently has been adopted without further amendment.

The Chair, Councillor Amy Whitelock-Gibbs thanked Sue and Chris for their presentation.

**Action:** Simon Hall, Acting Chief Executive of Tower Hamlets Clinical Commissioning Group to liaise with colleagues in the NHS regarding representations of Health on the CSP Board's sub-groups.

## 5. SAFEGUARDING ADULTS ANNUAL REPORT

Christabel Shawcross, Chair of the Safeguarding Adults Board made her presentation, giving an overview of what the Safeguarding Adults Board (SAB) had achieved over the last 12 months and what the Board's priorities were for the forthcoming year.

She stated the SAB had asked 12 organisations to assess their safeguarding performance and had found they were delivering good services. They had undertaken a peer review which the Association of Directors of Adult Social Services (ADASS) had conducted and had 855 people referred for assessment under the Deprivation of Liberty Safeguards (DOLs) legislation.

With regard to forthcoming priorities, the SAB were looking to improve service user engagement and service user feedback. They also want to improve safeguarding training of voluntary sector staff and will continue to focus on adults with learning disabilities and their access to assessment and treatment.

The Chair thanked Christabel for her presentation and stated Members would have the opportunity to ask questions following item 5 of the agenda. The Chair pointed out the info-graphic summarising the SAB's achievements and priorities was on page 181 of the agenda pack.

The Board **NOTED** the annual report.

## 6. LOCAL SAFEGUARDING CHILDREN'S ANNUAL REPORT

Debbie Jones, Director for Children's Services introduced this report and thanked the report author, Sarah Baker, former independent Chair of the LSCB who had recently left the Local Authority.

She said the report detailed the achievements of the Local Safeguarding Children's Board (LSCB) and referred Members to the info-graphic on page 269 -270 of the agenda pack. She said this summarised the achievements of

the Board and introduced Monawara Bakht, Safeguarding Children, Strategy and Governance Manager, who added that the LSCB had three key messages.

### **Early Help and Intervention**

The Board had undertaken an enquiry looking at early help and early intervention – in particular how the LSCB and the local authority responded to with Child Sexual Exploitation. They had applied the learning and had improved their early help response as well as their multi-agency response.

### **Harmful Practice's**

The LSCB had also examined how it engaged with BME communities and responded to harmful practices such as FGM – Female Genital Mutilation. The service had reached over 1000 individuals.

### **Serious Case Reviews**

Specific learning from serious case reviews was applied to improving the service response. For example harmful sexual behaviour and troubling transition from vulnerable child to adolescent and how the service can support children in both instances.

The Board Members raised the following questions:

- How is mandatory FGM recording progressing within the health service?
- What protection is provided to whistleblowing champions and are they kept informed of outcomes?

In response, it was said:

- Education and awareness of FGM in Primary Care was occurring and information is widely disseminated. However cases are difficult to identify but health colleagues are aware of cases. Chris Lovitt cautioned it was a difficult conversation to have, with some BME groups feeling they were being unfairly targeted.
- Denise Radley said whistle-blowers were given protection and in most cases feedback was provided as part of the process. She acknowledged in some cases this may not be happening and was happy to discuss individual cases with Healthwatch separately.

The Chair thanked Officers of their presentations and both Annual Reports were **NOTED** by the Board.

Monawara indicated that she would review current progress on mandatory recording of FGM by health services.

## **7. COMMUNITY ENGAGEMENT STRATEGY**

Emily Fieran-Reed, Service Manager for Community Cohesion, Engagement and Commissioning presented her report. She gave an overview of the draft Community Engagement Strategy and said the report provided information on

the strategic drivers informing the development of the strategy alongside the proposed priorities and activities to embed community involvement at all levels of service design and delivery.

Board Members made the following observations and raised questions:

- Board members praised the strategy and felt the direction of travel for the strategy was positive, especially as it was empowering local communities.
- Board Members observed there was a cross-over in the number of community engagement strategies being developed across stakeholders groups – i.e. Community Safety Board, the CCG, the Tower Hamlets Together partnership and therefore it would be beneficial to link these together. It was suggested the Joint Commissioning Executive maybe the correct body to examine how links can be made between the various Boards/bodies that operate locally in Tower Hamlets.
- Board Members commented existing local structures should be used to consult residents. Emily re-assured members the strategy would map out where the links can be made and develop local groups.
- Consultation with BME groups was raised and how the Council will engage with these groups. Emily stated existing groups within the community would be used to engage with various communities.
- Board Members warned against consultation fatigue and said there were a number of strategies being consulted on during October – December 2016 and a timetable should be devised setting out what subject was being consulted on.
- Members of the public need more information on consultations, what they are, how they work, how their views can change the Council's policies.

The Chair thanked Emily for her presentation and the feedback provided by the members. She concurred a timetable setting out when various consultations were being undertaken would be a good idea but also warned that some consultation was due to statutory reasons and were legally required the timetable was determined by Government.

Emily stated the feedback provided would be incorporated in the draft strategy before the strategy was referred to the Corporate Management Team and the council process.

Board Members **NOTED** the report.

## 8. **HEALTH AND WELLBEING BOARD STRATEGY 2016 - 2020**

The Chair, Councillor Whitelock-Gibbs stated the Health and Wellbeing Strategy 2016-2020 had been discussed at various Board Meetings and the attached document sets out the vision and focus of the Board and priorities.

Dr Somen Banerjee said the focus of the strategy was on five key outcomes and was a shorter document than what had been produced in the past. The strategy was going to the Mayors Advisory Board on the 25<sup>th</sup> October followed by an 8-week public consultation period. He expected the strategy would be signed off at the February Health and Wellbeing Board meeting.

Councillor Whitelock-Gibbs added that whilst the strategy would focus on the five priorities it goes without saying that the other key areas the Board is responsible for will continue to be overseen.

Board Members made the following comments and raised questions relating to the strategy:

- How is the success of the outcomes going to be measured? Response – each section of the document has a ‘How will we know if it’s working’ section. This explains the methodology and behind this will sit an evidence base and key development indicators.
- Are there specific workshops for the priorities identified?
- Who will be consulted with regard to the strategy? – With respect to outcome 3 – Employment and Health, the corporate community should also be consulted.
- The monitoring of the milestones achieved for each outcome should be more than once a year – perhaps the sub-groups could monitor more regularly.
- HWB board members need to champion the strategy and be involved in the public consultations.

The Chair thanked Board members for their views and said members would have a further opportunity to discuss and develop the practical steps of implementation at the closed session being held in December.

John Gillespie, Chair of the Community Voluntary Sector stated that with regard to Priority One, the CVS were holding a master-class on Health Creation in November, with a fact finding site visit to Margate. He invited HWB members to attend.

Board Members **AGREED** to endorse the Strategy and consented for the strategy to go out to consultation.

## 9. JOINT COMMISSIONING EXECUTIVE - TERMS OF REFERENCE

Denise Radley, Director for Adults Services introduced this report and wanted to draw attention of Board Members to the terms of reference for the Joint Commissioning Executive for noting.

The Joint Commissioning Executive is a new body responsible for the joint strategic commissioning of services in Tower Hamlets for children and young people, adults and public health.

It is responsible for coordinating the development of joint strategies for the relevant service areas and ensuring necessary arrangements are in place to implement strategies and procure service changes. This includes those decisions and proposals that would be inappropriate for reasons of commercial sensitivity to take to Health and Wellbeing Board Delivery Boards and other groups with provider representation.

It is responsible for strategic market development and management and overseeing plans to re-commission and de-commission services as well aligning this work with joint strategic procurement plans. It will report key decisions to the Health and Wellbeing Board and related Delivery Boards as well as to relevant executive and governing bodies of the CCG and the Council.

Denise Radley pointed out as per Priority 5, of the Health and Wellbeing Strategy the terms of reference for the Joint Commissioning Executive had to be approved by the Health and Wellbeing Board.

Board members made the following comments:

- Do contracts and tenders include a percentage for Community benefit?

Response: It is not within the Terms of Reference of the Joint Commissioning Executive.

The Board **NOTED** and **APPROVED** the terms of reference of the Joint Commissioning Executive.

## 10. TRANSFORMING CARE PLAN

Carrie Kilpatrick, Deputy Director for Mental Health and Joint Commissioning and Karen Badgery, Service Manager Children's Commissioning informed the Health and Wellbeing Board about the progress made on the Transforming Care Plan.

Transforming Care Plans (TCP) aim to reduce inpatient provision and enhance services for people with learning disabilities and/or autism who display behaviour that challenges, including those with a mental health condition.



Carrie informed the Board local plans had been developed for Adults and Children's services and requested the Board to endorse the detailed commitments contained within the report.

With regard to Children's plan there was a small cohort of children who were in 'out of borough' placements but the service was looking to develop a register and early years programme. Early intervention pathways were being developed.

Members of the Board made the following comments:

- Pleased to see Children and Young People were included in the Plan. Board should note that whilst the cohort of children is small the scale of difficulties is high and there is a high cost element to their care.
- It is important to look at vulnerable people and advocacy services available to them.
- Also would like to see the length of stays for those who are vulnerable or in 'out of borough' placements reduced.

The Board duly **NOTED** the transforming care plan report.

#### **11. UPDATE ON NORTH EAST LONDON SUSTAINABILITY AND TRANSFORMATION PLAN (NEL STP)**

Simon Hall, Acting Chief Officer of Tower Hamlets Clinical Commissioning Group gave a brief update on the North East London Sustainability and Transformation Plan. (NEL STP) This is the five year plan the North East London commissioners and providers are working to develop and while the mandate for the STP development and sign off lies with health partners, the CCG and NEL STP partners are keen to work with Local Authorities

He said whilst the STP set out the vision for the health economy, all CCG's were experiencing challenges as they negotiate their 2 year settlement with NHS England.

Councillor Whitelock-Gibbs stated some Local Authorities had expressed concern about their involvement in shaping the STP but understood the sign off process from the Local Authority side has now been strengthened.

Debbie Jones, Director of Children's services stated children's services were notably absent on the draft STP and she would like these services to be included in the plan.

Simon Hall noted the comments and said the local children's services were provided on a borough level footprint and this will continue to be the case. The STP was recognising what is required at a regional level in order to ensure the health economy for North East London can deliver the level and services required, in a changing and challenging environment.

The Board duly **NOTED** to report.

## **12. BETTER CARE FUND QUARTER 1 RETURN - UPDATE**

Denise Radley, Director for Adults services explained to Board Members that the Better Care Fund was required to present its performance figures to the Health and Wellbeing Board and the attached report did just that.

She said that the return had been agreed and signed off between her and the CCG before being reported to the Board, as timescales and meeting dates did not align so well.

Members of the Board asked the following questions:

- Is the Disability Funding Grant consistent with previous years?  
Response – it has actually increased in size because of changes to the Adult Care grant.
- There is a lack of user involvement in the Better Care Fund and local agencies should be used to engage views about patient user experience.

The Board agreed to delegate sign off of Better Care Fund Returns to the Joint Commissioning Executive and HWBB will have responsibility in overseeing it.

The report was duly **NOTED**.

## **13. ANY OTHER BUSINESS**

No other business was discussed.

## **14. DATE OF NEXT MEETING**

Members of the Health and Wellbeing Board were asked to note the next meeting of the Board was on the 13<sup>th</sup> December 2016.

The Chair informed Members this meeting would be chaired by the Vice-Chair, Dr Sam Everington due to the imminent birth of her first child.

The meeting ended at 7.45 p.m.

Chair, Councillor Amy Whitelock Gibbs  
Tower Hamlets Health and Wellbeing Board